



香港青年旅舍協會  
HONG KONG Youth Hostels Association



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## Multi-purpose room booking form (please read the notes below before filling in the form.)

Name of Organisation \_\_\_\_\_ Membership no. \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact Number \_\_\_\_\_

Email \_\_\_\_\_ Number of persons \_\_\_\_\_

Hostel (please delete where appropriate) \_\_\_\_\_  
Bradbury Jockey Club Youth Hostel/ Sze Lok Yuen Hostel/ Pak Sha O Youth Hostel

Please write down date(s) of reservation and put a ✓ to indicate your booking period below:

| Time                | Date: | Date: | Date: | Date:       |
|---------------------|-------|-------|-------|-------------|
| 07:00 – 08:00       |       |       |       |             |
| 08:00 – 09:00       |       |       |       |             |
| 09:00 – 10:00       |       |       |       |             |
| 10:00 – 11:00       |       |       |       |             |
| 11:00 – 12:00       |       |       |       |             |
| 12:00 – 13:00       |       |       |       |             |
| 13:00 – 14:00       |       |       |       |             |
| 14:00 – 15:00       |       |       |       |             |
| 15:00 – 16:00       |       |       |       |             |
| 16:00 – 17:00       |       |       |       |             |
| 17:00 – 18:00       |       |       |       |             |
| 18:00 – 19:00       |       |       |       |             |
| 19:00 – 20:00       |       |       |       |             |
| 20:00 – 21:00       |       |       |       |             |
| 21:00 – 22:00       |       |       |       |             |
| 22:00 – 23:00       |       |       |       |             |
| Sub-total:          | HK\$  | HK\$  | HK\$  | HK\$        |
| <b>Grand Total:</b> |       |       |       | <b>HK\$</b> |

Notes:

- Charge is HK\$50 per hour from 7am to 4pm and HK\$100 per hour from 4pm to 11pm. Minimum 2 hour booking required. An hourly rate will be applied for an overtime of more than 10 minutes.
- Additional payment for Day/Evening Camp is required. Bradbury Jockey Club Youth Hostel: Fee for Day/Evening Camp is HK\$30 per person. Pak Sha O Youth Hostel and Sze Lok Yuen Hostel: Fee for Day Camp is HK\$20(Overnight stay)/HK\$30 per person (No overnight stay), Evening Camp is HK\$30 and minimum charge is HK\$300.
- All hostellers should treat with care all property and equipment in multi-purpose rooms. Hostellers must be responsible for all charges incurred due to loss or damage.
- Hostel managers and HKYHA reserve the final right to accept booking.

Please tick the box if original copies of  invoice and/or  receipt are needed.

Date:                    /                    /                    Company chop and signature:

|                     |                     |       |                   |              |
|---------------------|---------------------|-------|-------------------|--------------|
| For office use only | Accept:<br>Yes / No | Date: | Confirmation no.: | Followed by: |
|---------------------|---------------------|-------|-------------------|--------------|

Latest Updated: 26 July 2018