



### Individual Reservation Form

Name of Applicant: \_\_\_\_\_ Contact no.: \_\_\_\_\_ Membership number: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Name	Gender	Member	Apply upon check-in
1.	M / F	Y / N	Y / N
2.	M / F	Y / N	Y / N
3.	M / F	Y / N	Y / N

Promotion Code: \_\_\_\_\_

**Dorm / Tent** (All hostellers, except groups that booked Day Camp or Jockey Club Mt. Davis Youth Hostel (MD), YHA Ngong Ping SG Davis Youth Hostel (NP) or Bradbury Jockey Club Youth Hostel (BJC) hostellers, are required to leave the hostel during Hostel Closing Hours to facilitate hostel regular cleaning.)

Please ✓ your chosen hostel:  <input type="checkbox"/> (Sai Kung) Pak Sha O Youth Hostel <input type="checkbox"/> (Chek Keng) Bradbury Hall <input type="checkbox"/> (Tai Mo Shan) Sze Lok Yuen Hostel	Check-in date: _____ <b>night(s)</b> <b>From</b> _____ <b>Yr</b> _____ <b>M</b> _____ <b>D</b> <b>to</b> _____ <b>Yr</b> _____ <b>M</b> _____ <b>D</b>				
	Dorm			Tent	
	Male	Female		/person	
/bed	/bed				
<input type="checkbox"/> (Pok Fu Lam) Jockey Club Mt. Davis Youth Hostel <input type="checkbox"/> Tai Mei Tuk) Bradbury Jockey Club Youth Hostel <input type="checkbox"/> (Lantau Island) YHA Ngong Ping SG Davis Youth Hostel	4-bed room	6-bed room (except NP)	8-bed room	Bring your own tent (NP)	Hassle-free (MD/NP)
	/bed	/bed	/bed		
					2.0 (NP) /person

**Family Room** (All hostellers, except groups that booked Day Camp or Jockey Club Mt. Davis Youth Hostel hostellers, are required to leave the hostel during Hostel Closing Hours to facilitate hostel regular cleaning.)

Staying period	Check-in date: _____ <b>night(s)</b> <b>From</b> _____ <b>Yr</b> _____ <b>M</b> _____ <b>D</b> <b>to</b> _____ <b>Yr</b> _____ <b>M</b> _____ <b>D</b>					
Jockey Club Mt. Davis Youth Hostel	Room for 2 guests			Family room (3 ppl)	4-bed room	6-bed room
	Sea view	Double bed	Twin room			
No. of room						
Bradbury Jockey Club Youth Hostel	2-bed room	4-bed room		6-bed room	8-bed room	
No. of room						
YHA Ngong Ping SG Davis Youth Hostel	Double room	Family room (3 ppl)		4-bed room	8-bed room	
No. of room						

We will comply with all regulations and conditions set out for the use of the Youth Hostel, and will take full responsibility in the event of any violation of the rules and regulations and any accidents however caused.

Date :                    /                    /

Official seal & signature :

<b>Office Use Only</b>	<b>Date</b>	<b>File No.</b>	<b>Approved by</b>
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## Reservation Notes

1. For Jockey Club Mt Davis Youth Hostel and Bradbury Jockey Club Youth Hostel, guests can stay for a maximum of 14 nights for each visit. For other hostel, guests can stay for a maximum of 7 nights for each visit.
2. Each member is entitled to bring 3 non-member guests to stay at hostels under Hong Kong Youth Hostels Association (HKYHA) and guest price will be applied. Please note that every hostel room should be booked by at least one member (i.e. Six-bedded or eight-bedded rooms must be booked by at least two members). All guests must be accompanied by HKYHA member at all times.
3. Please contact HKYHA headquarters regarding the availability of family room of your preferred hostel before reservation.
4. To ensure that all guests' stay is enjoyable, guests bringing along children aged under five must submit a Parent/Guardian consent letter when making reservations for Jockey Club Mt. Davis Youth Hostel, Bradbury Jockey Club Youth Hostel and YHA Ngong Ping SG Davis Youth Hostel; while Pak Sha O Youth Hostel, Bradbury Hall and Sze Lok Yuen Hostel are open to guests aged five or above as family rooms are not provided.
5. Dormitories are on a single-sex basis and will be arranged by Hostel Manager (except family room) upon check in.
6. HK\$30 will be charged for every tent user using hostel kitchen (except Hassle-free camping). Please check with the hostel manager.
7. Reservation is on first-come-first-served basis and will be confirmed until payment is settled. Payment can be paid by cash, crossed cheques (cheque made payable to 'Hong Kong Youth Hostels Association') or credit cards. EPS, Easy Cheque Deposit and Internet transfer are not accepted.
8. Reservation:  
Please contact HKYHA headquarters at 2788 1638 and confirm the availability before booking via the following methods:
  - 7.1 In person: Please bring along a valid YHA Membership Card to HKYHA office for reservation at least 4 day prior to referred check-in date. Payment can be paid by cash, crossed cheques or credit cards.
  - 7.2 By fax: After initial confirmation with HKYHA by call, please fax the completed i) Reservation Form ii) Credit Card Payment Form and iii) Copy of YHA membership Card to HKYHA office (2788 3105) for issuance of booking confirmation.
  - 7.3 By post: Please mail the completed Reservation Form and payment (crossed cheque or Credit Card Payment Form) to HKYHA office. Please note that reservations sent by post take at least two weeks to process.
9. Change of reservation  
Except for the following, any change of reservation (whether check-in date, hostel, number of hostellers or number of nights, etc) will not be accepted once booking confirmation is issued:
  - 8.1 If the Red/Black Rainstorm Warning or Typhoon Signal No.3 or above is issued between 12nn and 11pm on the check-in date, members who have not checked in can change the date of stay but have to inform HKYHA office on that day and contact HKYHA within 5 working days (original check-in date inclusive) to confirm the change. Please note that the new date of stay is only applied on the date the aforesaid warning or typhoon signal is issued. No refund will be offered and no change of the date of stay will be accepted after check-in. If the aforesaid warning or typhoon signal is lowered or cancelled before 12nn, members who do not come to check in will be regarded as waiving their rights and all fees paid will not be refunded.
  - 8.2 If the Red/Black Rainstorm Warning or Typhoon Signal No.8 or above is issued after check-in, members who decide to leave hostels before closing hours can change the date of stay but no refund will be offered; members who decide to stay at hostels must stay indoors until the aforesaid warning or typhoon signal is lowered or cancelled and all fees paid will not be refunded.
  - 8.3 Applicable only to weather situation stated in 7.1 and 7.2, reservation change can be done by phone and new check-in date must fall within three calendar months of the original check-in date.
10. Other refund arrangement  
Please note that all refund requests should be submitted to HKYHA within 30 days from the check-out date. Each case will be dealt with on its individual merits.



## Hostel Rules and Guidelines

- The missions of HKYHA are to promote cultural exchange, environmental protection, and conservation. Any person who applies for membership of HKYHA and any members or guests of members who use the services and facilities of HKYHA is deemed to support these aforesaid missions and agree to be bound by Membership Rules and Regulations of HKYHA (as may from time to time be in force). Please visit HKYHA website: [www.yha.org.hk](http://www.yha.org.hk) for the full Membership Rules and Regulations.
- Each member is entitled to bring 3 non-member guests to stay at hostels under Hong Kong Youth Hostels Association (HKYHA) and guest price will be applied. All guests must be accompanied by HKYHA member at all times.
- To ensure that all guests' stay is enjoyable, guests bringing along children aged under five must submit a Parent/Guardian consent letter when making reservations for Jockey Club Mt. Davis Youth Hostel, Bradbury Jockey Club Youth Hostel and YHA Ngong Ping SG Davis Youth Hostel; while Pak Sha O Youth Hostel, Bradbury Hall and Sze Lok Yuen Hostel are open to guests aged five or above as family rooms are not provided.
- Out of consideration of other guests, no pets are allowed in all hostels.
- Dormitories are on a single-sex basis and will be arranged by Hostel Manager (except family room) upon check in.
- Valid membership card and Booking Confirmation must be provided to Hostel Manager upon check-in.
- Please do not leave your personal belongings unattended. HKYHA bears no responsibility or liability for any loss or damage of guests's personal property.
- Guests may need to help with cleaning tasks during their stay.
- All guests should observe the Hostel Rules and Guidelines of HKYHA. Any guests who fail to abide by these Hostel Rules and Guidelines may be expelled from the hostel immediately by Hostel Manager. Please visit HKYHA website [www.yha.org.hk](http://www.yha.org.hk) for the full Hostel Rules and Guidelines.
- Check-in and check-out time:

Hostel	Check in Time		Check-out Time	
	Sun - Fri & Public Holiday	Sat & Public Holiday Eve	Mon - Sat	Sun & Public Holiday
Jockey Club Mt. Davis Youth Hostel	15:00 – 24:00		07:00 – 12:00	
Bradbury Jockey Club Youth Hostel / YHA Ngong Ping SG Davis Youth Hostel	15:00 – 23:00			
Other hostels	16:00 – 23:00	15:00 – 23:00	07:00 – 10:00	07:00 – 13:00

- Closing hours:

Hostel	Reception & Gate Closing Hours	Hostel daytime closing hours		
		Mon-Fri	Sat & Public Holiday Eve	Sun & Public Holiday
Jockey Club Mt. Davis Youth Hostel	00:00 to 07:00	/		
Bradbury Jockey Club Youth Hostel / YHA Ngong Ping SG Davis Youth Hostel	23:00 to 07:00	/		
Other hostels	23:00 to 07:00	10:00 – 16:00	10:00 – 15:00	13:00 – 16:00



九龍深水埗深旺道富昌商場1樓118號舖  
Shop 118, 1/F, Fu Cheung Shopping Centre, Sham Mong Road, Sham Shui Po, Kowloon



香港青年旅舍協會  
HONG KONG  
Youth Hostels Association



TEL (852) 2788 1638  
FAX (852) 2788 3105  
WEBSITE [www.yha.org.hk](http://www.yha.org.hk)  
E-MAIL [info@yha.org.hk](mailto:info@yha.org.hk)

11.1 All guests are required to stay out of the hostel during daytime closing hours. Group of 25 people or more can apply for exemption from HKYHA in advance and a Day Camp Fee of HK\$20 per person will be applied.

11.2 Out of consideration of others, all guests are requested to keep quiet at night on the hostel premises.