



Outdoor Education Camp Important Notes and Hostel Rules*

Important Notes

1. Activity rundown or handbook should be sent to Hong Kong Youth Hostels Association (HKYHA) by email or by post prior to check-in date for relevant arrangement.
2. Number of participants and sex ratio should be confirmed with HKYHA prior to check-in date for dormitory arrangement.
3. The school should notify HKYHA the date and time in advance should parents of participating students or school personnel would visit.
4. Check-in procedure: A name list of participants should be provided to Hostel Manager for credential verification.
5. Check-out procedure: All borrowed items, beddings, room keys should be returned and 'Outdoor Education Camp Evaluation Form' by Education Bureau must be filled in before check-out.
6. Check-in/ Check-out time:
Check-in date: 4pm onwards
Check-out date: before 10am (Sunday and Public Holiday: before 1pm)
The school must indicate in advance in Outdoor Education Camp (OEC) Reservation Form and pay Day Camp fee if they want to check-in/check-out outside the aforesaid time slots. Fee for Day Camp is HK\$20 per person and reservation is available for a minimum of 25. A full charge of 25 persons will apply for attendance discrepancy lesser than required.
7. Please bring along warm clothings and sleeping bags under severe cold weather as amount of blankets provided is limited.
8. Should Typhoon Signal No.3 or above or Red/Black Rainstorm Signal be hoisted after check-in, the teacher-in-charge of the camp must follow instructions of Hostel Manager to arrange students to leave (except Black Rainstorm Signal when all people should stay at the hostel).

Hostel Rules

1. All OEC participants should follow the room arrangements assigned by HKYHA according to the number of participants and sex ratio provided by the school. No swapping of room is allowed without permission of HKYHA staff. Dormitories are on a single-sex basis and entry of dormitory of the opposite sex is strictly prohibited.
2. All OEC participants should follow instructions of Hostel Manager to help with cleaning tasks during their stay.
3. No visitor is allowed without permission of Hostel Manager.
4. No entry or parking of vehicle is allowed on hostel premises without prior permission.
5. No gambling or activities infringing the law of Hong Kong and threatening public order is allowed on hostel premises.
6. No political or religious gathering is allowed on hostel premises without written permission of HKYHA.
7. Smoking is prohibited on hostel premises.
8. Out of consideration of other guests, no pets are allowed in all hostels.
9. Felling and damage of plants or facilities within hostel premises is prohibited. No lighting of fire or cooking beyond designated areas is allowed.
10. No trespassing of multi-purpose rooms, staff quarters, and store rooms in hostels is allowed.
11. Out of consideration of others, all OEC participants are requested to stay quiet after 11pm on the hostel premises.
12. All OEC participants should clear up the venue and put back any facilities and tools in their place after any activities. The teacher-in-charge should return all borrowed items to Hostel office on the same day after use. The school will be charged in case of any loss or damage of facilities.
13. All OEC participants should clean up their rooms, venues, beddings, and rubbish before check-out. All used beddings should be collected and hand in to Hostel office for cleaning.
14. All OEC participants should not leave their personal belongings unattended. HKYHA bears no responsibility or liability for any loss or damage of their personal property.
15. In case of emergency, OEC participants should report to the teacher-in-charge and Hostel Manager for assistance.
16. All OEC participants should observe the Hostel Rules of HKYHA. Any participants who fail to abide by the Rules may be expelled from the hostel immediately by Hostel Manager and HKYHA reserves the right to take any legal action against the school

*HKYHA reserves the right to revise the Outdoor Education Camp Important Notes and Hostel Rules above without prior notice.