

## **Group Membership Application Form**

(Please read Application Notes	s overleaf before filling in the	form )			
New membership	Renew: Member	ship no. :			
Name of school/ organisation					
Chinese:					
English^:					
			nail^:		
Contact person^:		Title/ Position:			
Do you want to receive o	ur bulletin by email?	□ Yes	□ No		
	Iong Kong Youth Hostel As	ssociation. In the ev	nd correct, and understand all applications are ent of our application is being accepted, I /we		
Official Seal & Signature: _			Date:		
^mandatory items					
*Notes:					

- HKYHA reserves the final right to accept and terminate membership. (1)
- HKYHA reserves the right to revise or cancel the member's rights of the above applicant without prior notice. All personal data collected will be used for direct marketing of HKYHA's activities and services. (2)
- (3)

For office use only		
Membership no.:	Approved by:	Date:



## **Group Membership Application Notes**

- 1. The missions of HKYHA are to promote cultural exchange, environmental protection, and conservation. Any person who applies for membership of HKYHA and any members or guests of members who use the services and facilities of HKYHA is deemed to support these aforesaid missions and agree to be bound by Membership Rules and Regulations of HKYHA (as may from time to time be in force). Please visit HKYHA website www.yha.org.hk for full Membership Rules and Regulations.
- 2. Schools or organisations registered in Hong Kong are eligible for Hong Kong Youth Hostels Association (HKYHA) group membership. All applications will be verified by the Association before approval.
- 3. Membership fee for Hong Kong-registered companies or commercial organisations is HK\$1,200. Fee waiver for schools, charities, non-profit organisations defined by Approved Charitable Institutions & Trusts of Character of Inland Revenue Department, HKSAR government departments, non-governmental organisations receiving recurrent subvention from the Social Welfare Department, national sports associations which is a member of the Sports Federation & Olympic Committee of Hong Kong, China (SF&OC), and uniformed groups and youth organisations receiving recurrent subvention from the Home Affairs Bureau with valid registration documents provided (for both new application and membership renewal). Membership is valid for one year.
- 4. HKYHA school/ organisation membership is valid in Hong Kong only and non-transferable.
- 5. At least 9 dormitory beds or guest rooms are required for bookings with HKYHA Group Membership.
- 6. Leader nominated by applicant organisation must be over 18 years of age and a staff member of the organization. The leader must take full responsibility in the event of any inappropriate behaviour or accidents however caused among his group members on hostel premises. All guests must comply with <u>all regulations and conditions</u> set out for the use of HKYHA hostels.
- 7. Application procedures:
  - In person
  - i. Please bring along the completed Membership/Renewal Application Form, valid registration documents, and membership fee to HKYHA office.
  - ii. Membership fee can be paid by cash, crossed cheque<sup>1</sup> or credit card<sup>2</sup> (Visa/Master).

By post

- i. Please send the completed Application Form (must bear the official seal and signature of the school or organisations), copies of valid registration documents and membership fee to 'Hong Kong Youth Hostels Association, Block 41, Shek Kip Mei Estate, 70 Berwick Street, Sham Shui Po, Kowloon'. Please mark 'Membership application' on the envelope<sup>3</sup>.
- ii. Membership fee can be paid by crossed cheque<sup>1</sup> or credit card<sup>2</sup> (Visa/Master).

<u>By</u> fax

i. Please fax (3755 4383) the completed Application Form (must bear the official seal and signature of the school or organisations), copies of valid registration documents, <u>Credit Card Payment Form</u> for membership fee to HKYHA office.

Please allow about 10 working days for HKYHA to verify all group applications.

Notes:

- <sup>1</sup> Please make the crossed cheque payable to 'Hong Kong Youth Hostels Association'.
- <sup>2</sup> <u>HKYHA Credit Card Payment Form</u> must be completed for credit card payment and submitted together with th e completed Application Form and copies of valid registration documents.
- <sup>3</sup> Membership card will be sent by surface mail to Hong Kong address.
- <sup>4</sup> All fees are in Hong Kong Dollar. Exchange rate will be 1:1 for payment in RMB. Fees are subject to change without prior notice.